

# AVONDALE COLLEGE

## EMERGENCY PROCEDURES

Avondale College is committed to providing a safe environment for Students, Staff and Visitors.

To achieve this, the College has installed a range of safety equipment to maintain building safety. The equipment used in each building will vary but may include:

- Fire Extinguishers, Hose reels, Smoke Detectors, Heat Detectors, Sprinklers, Fire Panels and EWIS Panels.
- Trained staff to respond to any emergency alarm.
- An active WHS Program involving staff to maintain campus safety.
- Maintained First Aid equipment.
- First Aid staff to attend to First Aid emergencies.

### **In the case of an alarm:**

- building occupants should calmly evacuate the building and move the assigned Assembly area.

### **What types of Alarm could be raised ?**

- Each building has a different type of Alarm. If you hear one of the following alarms: (**Beep-Beep**), (**Whoop-Whoop**) or a (**Ringing Bell**) you should evacuate the building.

### **What should building occupants do in the case of an alarm ?**

- Leave the building via the nearest door marked with a green **EXIT** sign and proceed to the Assembly area.

- In the case of evacuating people with disabilities, they should be assisted to the nearest Fire Exit where they should wait for further assistance to leave the building.
- Please **do not** – use lifts, attempt to fight a fire, or disobey the instruction of a Warden to evacuate.

The Chief Warden will investigate the alarm immediately and inform you if there is a need to relocate to another area or resume your prior activity due to a false alarm.

This document has been compiled to raise awareness of the College's Emergency Procedures.